

Evaluation Scheme for Technical Assessment of Offers						
Section/ Division:	Assignment Title: analysis on the stakeholder mapping for sustainable urban development in selected countries in South East Europe Region	Project title:	'Connective Cities – The Community of Practice for Sustainable Urban Development,' (PN: 19.6253.9-001.00)			
N	Criteria (1)	Weighting in % (2)	Expert I		Expert II	
			points (max. 100) (3)	assess- ment (2)x(3) (4)	points (max. 100) (5)	assess- ment (2)x(5) (6)
<b>1. Experience of the Expert</b>						
1.1	<i>The proposal shall provide evidence (e.g. in form of sample reports in English languages) of the expert's capabilities and experience in executing similar projects/consultancy services in developing analytical advice in respective field as described and required by respective Terms of Reference. The documents shall clearly proof experience in the conduction of projects of similar size, scope, and complexity, as it is described and required by respective Terms of Reference;</i>	30.0%				
<i>Subtotal for 1</i>		30.0%				
<b>2. Appropriateness of the technical proposal</b>						
2.1	<i>The technical proposal shall explain in detail how the expert will produce deliverables listed in the Terms of Reference considering aspects such as scope of research and analysis, relevance, consistency, and timelines of actions included in the technical proposal.</i>	15.0%				
<i>Subtotal for 2</i>		15.0%				
<b>3. Qualification of proposed expert</b>						
3.1	<i>Expert assigned to executing the tasks outlined in the Terms of Reference shall have proven experience in urban planning, public policy and administration and municipal service delivery.</i>	30.0%				
3.2	<i>Advanced university master degree and work eperience in targeted countries. Tha native language of the targeted countries in addition to the required English level is a clear advantage.</i>	25.0%				
<i>Subtotal for 3</i>		55.0%				
<b>Grand Total</b>		100.0%				